

Introduction

Governing your
scheme

Managing risks
and issues

Administration

Results

Action plan

The Pensions
Regulator

Administration

Question 1 - Do you have a process in place to ensure that information is provided to TPR as required (eg through the scheme return)?

No

Question 2 - Do you have processes in place to monitor scheme records for all membership types on an ongoing basis and ensure they are accurate and complete?

Yes

Question 3 - Do you have controls in place to ensure that your employer(s) provides timely, accurate and complete data?

Yes

Question 4 - When did you last carry out a data review exercise?

More than a year ago

Question 5 - Where you have identified poor quality or missing data, do you have an improvement plan to address issues?

No

Question 6 - Do you have processes in place for monitoring scheme contributions, resolving issues and assessing whether to report payment failures to TPR?

Yes

Question 7 - Have you reviewed your processes for issuing annual benefit statements to ensure they are fit for purpose?

Yes

Question 8 - Have you taken steps to ensure that member communications are clear, accurate and easily accessible?

Yes